

Prineville Lake Acres Unit 1 / Special Road District (SRD)

Minutes for the July 27, 2021 Meeting

Meeting Location: 7600 SE Walther Loop, Prineville

Mailing Address: PLA1-SRD, 14344 SE Sharps Street, Prineville, OR 97754

Phone: (541) 777-4867 (Cell) / **Email:** Pvillelakeacres1@gmail.com / **Website:** www.pla1srd.com

CALL TO ORDER: President Loren Cassidy called meeting to order at 6:00 p.m.

BOARD MEMBERS PRESENT:

President: Loren Cassidy
Secretary: Position still open
Treasurer: Dan Trump

VOLUNTEERS PRESENT:

Debbie Kowalski / Temporary

CITIZENS PRESENT:

1. Jane Arian
2. Matt Arian
3. Matt Emerson
4. Barrett Emerson
5. Brian Emerson
6. David Chamberlain
7. Gardner Jeffery
8. Todd Deardorff

MINUTES: Debbie Kowalski presented the June 29, 2021, minutes.

MOTION: A motion was made by Loren Cassidy to approve the June 29, 2021, Minutes as submitted. Seconded by Dan Trump. The motion passed by a majority vote: 2-0.

TREASURER REPORT:

Dan Trump presented the July Treasurer's Report for the record.

Special Road District (Checking Account):

Beginning Balance as of June 1, 2021	\$44,200.81
Income: Property Tax Revenue: 6.17.2021	770.87
Expense: Central Electric Co-op: Light	\$14.81
Expense: Dan Trump (Printing)	\$5.00_
Expense: Re-imburement David Chamberlain	\$30.00
Expense: Verizon Wireless (Cell Phone)	<u>\$42.25</u>
Ending Balance as of June 30, 2021	\$44,879.62

Special Road District - Remington Road Paving - (Savings Account):

Beginning Balance June 1, 2021	\$11,844.64
Ending Balance: June 30, 2021	\$11,844.73 +

Interest

Special Road District (Checking Account):

Beginning Balance as of July 1, 2021	\$44,879.62
Income: Property Tax Revenue: 7.17.2021	\$258.39
Income: Mailbox keys: 7.15.2021	\$100.00
Expense: Central Electric Co-op: Light	\$14.81
Expense: Re-imburement Bill Hoffman	\$270.33_
Expense: Re-imburement David Chamberlain	\$1,269.90
Expense: Verizon Wireless (Cell Phone)	\$41.25
Expense: Workers Comp – SDIS	<u>\$601.42</u>
Ending Balance as of July 31, 2021	\$43,040.30

Special Road District - Remington Road Paving - (Savings Account):

Beginning Balance July 1, 2021	\$11,844.73
Ending Balance: July 31, 2021	\$11,844.83 +

Interest

MOTION: A Motion to approve the Treasurers Report submitted by Loren Cassidy. Seconded by Loren Cassidy. The motion passed by a majority vote. 2-0

A bill was submitted for the Excavator. It was noted that somehow there were some dents on the trailer. Loren Cassidy said he would stop by the Company and find out the cost to repair the dents. It was noted that maybe the PLA1 Insurance could pay for the repairs.

Loren Cassidy mentioned that the July 26, 2021, meeting with Crook County Judge Seth Crawford was cancelled.

A motion was made to pay for the \$10 for diesel for the tractor, submitted by David Chamberlain for his tractor use for road maintenance by Loren Cassidy. Seconded by Dan Trump. The motion passed by a majority vote 2/0.

WRITTEN / EMAIL CORRESPONDANCE / PHONE MESSAGES: None submitted

OLD BUSINESS

- 1) **UPDATE: (New Mailboxes)** Loren Cassidy said the concrete work for the poles needs to be completed, plus the additional solar light installed.
- 2) **UPDATE:** Roadway maintenance
 - a. Loren Cassidy gave an update on Remington Road maintenance work.
 - b. Gardner Jeffery commented that Winchester needs blading and rock.
 - c. There was discussion regarding a grader operator.
 - d. There was also discussion regarding the “Water Truck,” possible trailer for hauling water, purchasing a “Finger Harrow” to smooth out all the roadways. Loren said he would look into purchasing a Finger Harrow: 6-to-8-foot width.
 - e. David Chamberlain commented that he had pulled out three (3) culverts. They were full of dirt and need washing out.
 - f. Loren Cassidy commented that if a property owner fills in the ditch to access their property, and has not installed the required “Culvert”, he has directed the Grader Operator to cut it out. Please DO NOT fill in the ditches. They are there for the rainwater to drain.
 - g. There was discussion regarding “School Bus” signs to be installed near the bus stop area on Davis Loop. There was also discussion about installing the “School Bus” signs on Remington Road. Loren Cassidy said he would contact the Crook County School Transportation District for installation.
- 3) **UPDATE:** Roadway Trash Clean-up/BBQ/Potluck. This will be held in September. No date has been scheduled yet. Watch for details to come.
- 4) **UPDATE:** Remington Road Paving Project
 - a. Todd Deardorff compiled a spreadsheet with a breakdown of potential 1-Year, 3-Year, 5-Year and 10 years to help estimate the cost to property

owners if the board proceeds with a Tax Levy. This would be in addition to what property owners already pay towards the PLA1-SRD.

- b. Have received our first “ESTIMATE” to pave Remington: The estimated cost is around \$250,000 for 1-mile for paving.
- c. There was discussion regarding low-income property owners that may need assistance with paying their property taxes. Those owners would need to contact the Crook County Assessor’s Office for more details.
- d. Donations – It was noted that if property owners or whoever would like to donation \$\$ to the Remington Road Paving Project, those donations are not tax deductible. PLA1-SRD is a 501(c)4, not a 501(c)3 for charities. Even though it’s not tax deductible, all donations would go to a very important cause: PAVING REMINGTON ROAD.
 - i. There were two (2) donations submitted at the meeting: \$500 each. Thank you so much for the donation towards the “Remington Road Paving Project.” If you would like to donate, please submit a check to the PLA1-SRD. See www.pla1srd.com for the mailing address or at the top of the minutes.
- e. The PLA1-SRD Board and the Remington Road Paving Committee are looking at many ways to fund the paving of about 1-mile of roadway. Possible options include, but are not limited to:
 - i. Tax Levy
 - ii. Loan – SDAO
 - iii. Fund Raiser
 - iv. Donations
 - v. Bottle/Can Collection

If you have an idea that would help get \$\$\$ for the paving project, please come and share your idea’s at the next meeting.

- 6.) **UPDATE:** There is a meeting scheduled with an Attorney on July 28, 2021, at 1pm to discuss a possible Tax Levy option.

NEW BUSINESS

Loren Cassidy commented that his term expires in December 2021. He would not be extending his volunteer position after his term expires. The Board appreciates all the work Loren has committed to during his terms. If you are interested in applying for the position, please contact PLA1-SRD Board Member, or fill out an application with the

Crook County Administration Office located across the street from the Courthouse Building.

The Secretary's Position is also still open. If interested, please contact a Board member or the Crook County Administration Office located across the street from the Courthouse Building.

CITIZEN'S COMMENTS:

None

ADJOURN: A Motion was made by Loren Cassidy to adjourn the meeting at 7:30 p.m. It was seconded by Dan Trump. Motion passed by a majority vote: 2-0

Respectfully submitted,
Debbie Kowalski, Volunteer

Attachments:

**Estimate from High Desert Aggregate & Paving, Inc. for paving 1-mile roadway
Estimate sheet for Tax Levy**